

To use the sandbox to start uploading materials:

- 1) Programs needed to load materials to the LMDigital Sandbox;
 - a) Project Client; [Download Here](#)
 - i) The server URL you will need is: <https://server16110.contentdm.oclc.org/>
 - b) CONTENTdm Administration:
<https://server16110.contentdm.oclc.org/cgi-bin/admin/start.exe>
 - i) Log in please use the following;
Username: LMD Sandbox
Password: Sandbox
 - ii) CONTENTdm Administration seems to work best using Firefox.
 - c) Metadata Template form for data entry into LM's CONTENTdm instance. [CONTENTdm Metadata Template \(google.com\)](#)
- 2) How to start loading materials to the the Sandbox:
 - a) [LM Digital CONTENTdm Batch Uploading Steps.](#)